

# Saving a record from Audit Logs

We save the record from Audit Logs in .csv files.

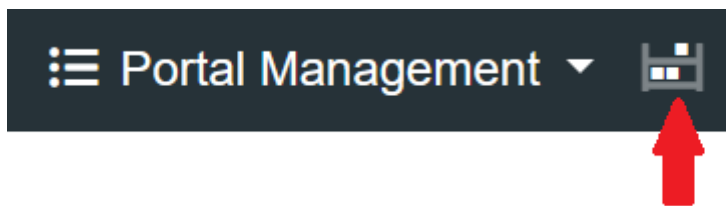
You can find these new logs on disk in the Infoport folder "\\EaInfoportT3\audit\".

Audit overview of csv files			
File path	Name	Date of creation	Last write time
\\EaInfoportT3\audit\	audit-2023-02-01.csv	12/22/2022	1:04 PM

Showing 1 of 1 entries

Items: 10 | Actions: [Download](#)

The second option is new button that is added next the button Portal Management. It is possible to download a certain log directly from the browser.



The Audit Log is created every hour if one of the listed actions occurs. The name of the audit log always consists of the year, month, day and hour.

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Revision #1

Created 2 January 2023 12:25:08 by Karolína Kavanová

Updated 2 January 2023 12:39:33 by Karolína Kavanová